

**Normative Instruction 002/2019 - Assignment of Criteria to  
Complementary Activities**

**Postgraduate Program in Biotechnology (PPGBiotec)**

In compliance with Academic Rules and Regulations introduced in Chapter XV of the PPGBiotec of UNIFAL-MG (Resolution No. 02 of February 20, 2019) by the Faculty Board during its 11th ordinary meeting held on November 22, 2019, criteria have been established for awarding 02 credits equivalent to 30 hours with respect to the following Complementary Activities:

<b>Activities</b>	<b>Hour load (h)</b>
<b>1. Publications<sup>a,b,c</sup>. Article, book chapter or book accepted or published in a scientific journal with ISBN and patent (deposit, concession or licensing):</b>	
Article whose JCR is 2.0 or so	30
Article whose JCR is between 1.0 and 1.9999	25
Article whose JCR is less than 1.0	20
Article with no JCR	15
<b>2. Participation in congresses<sup>a,b,c</sup></b>	
International	20
National	15
Regional or Local	10
<b>3. Papers presented at conferences in the form of a poster<sup>a,b,c</sup></b>	
International	20
National	15
Regional or Local	10
<b>4. Papers presented orally at conferences<sup>a,b,c</sup></b>	
International	30
National	25
Regional or Local	15
Regional or Local	15

## CONTINUATION

Activities	Hour load (h)
<b>5. Event organization</b>	
International	30
National	20
Regional or Local	15
<b>6. Evaluation of works in scientific events</b>	
International	30
National	20
Regional or Local	10
<b>4. Patent deposited with protocol <sup>a,b,c</sup></b>	30
<b>5. Participation in Final term paper assessment committees</b>	7,5
<b>6. Undergraduate classes taught<sup>d</sup></b>	30

a – Activities carried out after the enrollment period at PPGBiotec.

b – The PPGBiotec student must be the author and/or co-author of works. c – The student's advisor must be mentioned in the authorship of works.

d – Undergraduate courses other than at UNIFAL with a minimum hour load of 60 h/semester.

Alfenas, November 22, 2019